



AccuTech University
2012 Schedule of Classes

Accredited Trust Operations Professional (ATOP)

Accredited Trust Operations Professional (ATOP)			
ATOP Session 1	June 12-14, 2012	Tuesday-Thursday	Muncie, IN
ATOP Session 2	July 10-12, 2012	Tuesday-Thursday	Muncie, IN
ATOP Session 3	September 18-20, 2012	Tuesday-Thursday	Muncie, IN
ATOP Review	December 4, 2012	Tuesday	Muncie, IN
ATOP Exam	December 5, 2012	Wednesday	Muncie, IN

Endorsement of ATOP from a Department Head

"I would strongly recommend AccuTech University's ATOP, Accredited Trust Operations Professional, program. Our head of trust operations recently graduated from ATOP. Soon after completing the ATOP course, we went through an examination. It was clearly evident that the ATOP program was responsible for a higher knowledge and confidence level in dealing with the examiners. I believe we began to see a return on our ATOP investment during this examination. I will definitely be utilizing the ATOP training for additional employees."

John Benoit, Senior Vice President
American Bank & Trust, Rock Island, IL



ACCUTECH UNIVERSITY

AccuTech University Trust Certification Classes a Success!

Testimonies from Attendees:

"We have always used the Cannon Schools as our primary education for Operations. I feel that the ATOP certification is better suited to a small to medium department with a true focus on operations. It was a very cost effective way to get a really detailed course with a professional designation."

—LisaMarie Cheek, Trust Operations Manager

"I completed the ATOP certification and found that the classes have really helped me with the everyday issues that arise in my Department. Becky Kelly and Roger Pond are the BEST teachers. They actually made all the Regulations "interesting" by applying them to their past experiences so they were easier to remember. I would recommend the program to anyone in Trust Department Operations."

—Janet Darnell, Centier Bank

"I have completed the 3-year ATOP certification. Each year provided new insightful information for us to take back to our offices. Becky Kelly and Roger Pond are top-notch instructors. They make each topic interesting, understandable and enjoyable. What's more, they relate to our issues from their own experiences. That makes it real-life."

—Sara Baird-Williams, Bloomfield State Bank

"I truly enjoyed the ATFA Class at AccuTech University in Muncie. The training facilities are very comfortable and professional, and the town of Muncie is warm and charming. Our instructors, Becky Kelly and Roger Pond provide good, practical information as we learn from each other and share our direct experiences as trust professionals. We all benefit from the closeness of our group of students as we move toward achieving our accreditation."

—Maureen Burks, Wood & Huston Bank

"I felt this was a way for me to have the schooling necessary for my job, but not have to go through the college experience. I bonded with several other students who were at the same location for classes II and III. We will be corresponding for a long time with the network that was available in our specialized careers."

—Phyllis Sanauskas, First National Bank



AccuTech University Registration Form

Please complete each section and return this form with your check to AccuTech Systems Corporation by **April 1, 2012** for sessions scheduled June through July, and **July 1, 2012** for September through December sessions. **Confirmation will be emailed only for paid registrations.**

Firm Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (____) _____ e-mail: _____

Early registration fees: Received by April 1, 2012 or July 1, 2012 respectively.

Number of Attendees:

_____ # of 3 day sessions x \$ 900 each = \$ _____
 _____ Review and Exam at \$ 350 each = \$ _____

Late Registration fees: Received after April 1, 2012 for June through July sessions, and after July 1, 2012 for September through December sessions

_____ # of 3 day sessions x \$ 1,100 each = \$ _____
 _____ Review and Exam x \$ 450 each = \$ _____

Total 3 day sessions: \$ _____
 Total 1 day sessions
 (review and/or exam): \$ _____
Grand Total: \$ _____

Please turn this sheet over and select the conference dates you want to attend and indicate who will be attending. We look forward to seeing you there.

A 50% administration charge will apply for any cancellation received within 30 days prior to the meeting.

Please print names as you would like them to appear on the name badge(s).

ATOP Session 1, June 12-14 Muncie, IN _____

Attendee(s): _____

ATOP Session 2, July 10-12, Muncie, IN _____

Attendee(s): _____

ATOP Session 3, September 18-20, Muncie, IN _____

Attendee(s): _____

ATOP Review and Exam (Each day of the Review or Exam is considered a one-day session.)

_____ ATOP Review: Dec. 4 Muncie, IN _____ ATOP Exam: Dec. 5, Muncie, IN

Attendee(s): _____

Classes will be held from 9:00 a.m. to 5:00 p.m. each day, with lunch provided. Please dress comfortably.

Please be sure to return payment with registration form to:

**AccuTech Systems Corporation
Attn: Mr. Royce Shewman
2620 N. AccuTech Way
Muncie, IN 47304**